



**Board of Trustees Meeting
Gaines Technology Center Conference Room
August 28, 2014 – 12:30 p.m.**

Members present: Sue Gibson, Dr. Paul Baltz, Doug Cox, John Jackson, Ray Noel, Leo Baltz and Dr. Eric Turner. Member absent: Ruth Ann Ellis. Vickie French was present to record the minutes of the meeting.

Sue Gibson welcomed members and guests to the meeting.

APPROVAL OF MINUTES

Motion by John Jackson to approve the minutes of the June 12th, June 26th, and June 30th meetings as presented. Motion seconded by Doug Cox. Unanimous.

PRESIDENT'S REPORT

Dr. Eric Turner shared his strategic priorities for his first year as BRTC's new president and also expressed his appreciation to the board for their service to the college. First year efforts include learning the BRTC budget and internal and external processes. Dr. Turner hopes to capture enhanced efficiencies where possible, in preparation for a comprehensive and inclusive planning effort to commence in the Fall of 2015. His R-Values shape his efforts: 1) Recruitment and Retention; 2) Revenue; 3) Reinforcement of our Mission; 4) Reputation; and 4) Relationships.

Health Science Complex

The first construction meeting convened this morning regarding the Health Science Complex. The dirt work for the pad is complete, saving approximately \$38,000 by using the reclaimed dirt from the bioswell (ditch) project. The first layer of gravel for parking has started to arrive and the Nabholz trailer is on site. Utility infrastructure is beginning: storm and sewer pipe has arrived and is being installed and the electrical rough in has begun. Rebar for the concrete work is scheduled to arrive by September 8th. Fencing around the job site is up and Nabholz is maintaining a clean work area.

Fire Tower

Allison Architects provided a schematic rendering of the proposed Fire Training Tower. One additional item has been requested by Mr. Haskins, Fire Science instructor, which is a cantilever at the roof level with a simulated helicopter skid attached for LETA students to practice repelling from a helicopter. Architects are currently waiting on a soil analysis report from the geotechnical engineer in order for the structural engineering work to begin. While there is much to be done before the project can commence, there are plans for a ceremonial groundbreaking/demolition event in September or early October.

Barracks Addition

Allison Architects provided a schematic rendering of a proposed barracks addition to the Law Enforcement Training Academy. Steve Shults provided an update on the program and highlighted the many benefits the barracks addition would provide the college. Outside funding is needed in order for the project to be realized.

STUDENT AFFAIRS

Enrollment

Martha Nelson's report shared a summary of the fall's application and acceptance progress and the success of the orientation sessions both at Pocahontas and Paragould. Students were responsive and engaged. Preliminary fall enrollment comparison graphs were provided by headcount, FTE, and SSCH. The majority of two-year colleges are experiencing a decrease in enrollment this semester. The official fall enrollment will be reported on the 11th day.

ACADEMIC AFFAIRS

New Faculty/Staff

New General Education faculty includes:

- John Huggins – Biology/AP/Micro instructor – Pocahontas
- Brook Hale – Biology/AP instructor – Paragould
- Travis Harris – Math instructor – Pocahontas
- Amy Plaster – Criminal Justice instructor – Pocahontas
- Jean Wilson – Adult Education instructor – Pocahontas
- Ashley Hall – English instructor – Paragould

New Technical Education staff includes:

- Ramonda Housh – Division Chair for Allied Health
- Zeb Blansett – Program Specialist for the Office of Corporate and Community Education

Aviation Program

Angie Caldwell stated that students in the aviation program will be enrolled in general education classes this semester as BRTC seeks a new instructor for the program. There are four students who have completed the program and have received their diplomas dated August 11th which will allow them to take the many certification tests required before seeking jobs in the profession.

ADMINISTRATIVE AFFAIRS

Rescind Approval

Motion by Doug Cox to rescind the Board's approval to deed 1.3 acres immediately adjacent to the existing property now housing the BRAD Child Development program to the City of Pocahontas. Once the City of Pocahontas has funding available for the expansion, the Board will reconsider the request. Motion seconded by Ray Noel. Unanimous.

Promotional Items

Motion by John Jackson that the Board of Trustees of BRTC authorizes the line item transfer of cash appropriation and monies from operating expenses into a special appropriation line item to be used for the acquisition of promotional items not to exceed \$56,400 for FY15. Motion seconded by Leo Baltz. Unanimous.

July 2014 Financial Statements

Betty White shared comparison data for FY14 – actual as of July 31, 2013 to FY 15 – actual as of July 31, 2014 for BRTC’s Operating Budget – Fund 1. Also provided was a comparative statement of revenues and expenses for the periods ended July 31, 2013 to July 31, 2014 for the Auxiliary – Fund 3.

Arkansas Higher Education Consortium Health Insurance Plan Change

Julie Edington shared information regarding the consortium health insurance plans, highlighting the differences in the plans and the costs associated with each.

DEVELOPMENT

Health Science Complex Groundbreaking Ceremony

Karen Liebhaber invited members and guests to the Health Science Complex groundbreaking ceremony scheduled for 3:00 p.m. today at the site.

Annual Golf Tournament

The 21st Annual IBERIABANK/BRTC Foundation Golf Tournament is scheduled for Friday, October 3rd, at Rolling Hills Country Club.

Holocaust Survivor Series

Plans are progressing to once again bring a Holocaust Survivor to BRTC during October 28-29, 2014. As plans are finalized, more information will follow.

Mrs. Liebhaber announced that Shawna Lepard has joined the Office of Development as an Administrative Assistant.

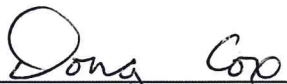
OTHER BUSINESS

Next Meeting Dates

The next meeting dates of the BRTC Board of Trustees are: November 6, 2014; February 5, 2015; May 14, 2015; August 6, 2015; and November 5, 2015.

ADJOURNMENT

Motion by John Jackson to adjourn at 1:30 p.m. Motion seconded by Doug Cox. Unanimous.



Doug Cox, Secretary

September 4, 2014

Others attending the meeting:

Patti Blaxton	Julie Edington	Sherry Griggs
Janna Guthrey	Tonya Hankins	Ramonda Housh
Regina Moore	Steve Shultz	Donna Statler
Rhonda Stone	Dalton Sullivan of the Pocahontas <i>Star Herald</i>	
Betty White		