



**Board of Trustees Meeting
Paragould Academic Complex – PAC 128
May 15, 2014 – 12:00 p.m.**

Members present: Sue Gibson, Dr. Paul Baltz, Doug Cox, John Jackson, Jr., Ray Noel, Leo Baltz, Ruth Ann Ellis and Dr. Wayne Hatcher. Guests present: Angie Caldwell, Dr. Roger Johnson, Brenda Gillogly, Martha Nelson, Ryan Bowman of Friday, Eldredge & Clark, Justin Ladd of the USDA, and Kelly Rose and Paul Hutcheson of IBERIABANK. Vickie French was present to record the minutes of the meeting.

Sue Gibson welcomed members and guests to the meeting. Mrs. Gibson expressed appreciation on behalf of the board to the Paragould staff for hosting the meeting.

APPROVAL OF THE MINUTES

Motion by John Jackson to approve the minutes of the April 8, 2014 minutes as presented. Motion seconded by Ruth Ann Ellis. Unanimous.

PRESIDENT'S REPORT

Dr. Wayne Hatcher reported that ADHE continues to work with the Governor's Workforce Cabinet on procedures needed to implement a fast track workforce training program offering credit and noncredit courses. Details should be forthwith by the end of the summer.

BRTC's Outstanding Faculty Member for the year is Gary Meier, instructor for Machine Tool Technology. Dr. Wayne Hatcher was chosen as BRTC's Outstanding Staff Member. Members are recognized at the Annual AATYC Fall Conference scheduled in Hot Springs at the Convention Center on October 19-21.

The fourth, and final, Solicitation for Grant Applications for the Trade Adjustment Assistance Community College and Career Training grants program has been announced through USDA. BRTC participated with a six-college consortium during round three; just missing the deadline by minutes. Dr. Jan Ziegler has agreed to be the contact for the TAACCCT grant process working closely with the BRTC administration and Regina Moore, Director of Distance Education and Instructional Technology. Continuing with the information gathered for the previous grant cycle, BRTC will pursue the grant as an individual institution seeking funding for an Agriculture Technology program. Meetings have been held with individuals of local businesses and the farming community in an effort to strengthen the proposal for submission. The deadline for applications is July 7, 2014.

DEVELOPMENT

Ann Savage shared comparison data for the BRTC Foundation's fundraising and friend-raising events for the past seven years. Included are the Growing Strong Annual Campaign, Gala and Golf Tournament which reflect increased profits in each event.

STUDENT AFFAIRS

Cohort Default Rate

Martha Nelson shared a handout of detailed information prepared by Drew Garland, BRTC's Default Manager, used in tracking student loans. Noted were the steps which have been initiated regarding the default management program. Mrs. Garland contacts students who are in default and also schedules exit counseling with graduating students informing them of their current debt amount and the process of repayment. The 2012 cohort rate is currently (when comparing data to same day in previous years) 23.14 percent, a decrease from the official 2011 rate of 29.29 percent. The 2012 cohort year will end on 9/30/2014.

Enrollment Update

Mrs. Nelson shared admissions data with the board. Summer I classes begin May 27th with Summer II beginning on July 1st. Fall classes begin on August 18th.

ACADEMIC AFFAIRS

Auto Collision Structural Repair Technology

Angie Caldwell shared the proposal to offer a Certified Master Technician Certificate in Auto Collision. This program will be composed of two 1- year certificates: Auto Collision Cosmetic Repair Technology and Auto Collision Structural Repair Technology. This change provides an academic ladder for students: 1) these certificates can be taken separately; 2) they can also be combined to achieve the Certified Master Technician Certificate in Auto Collision; and 3) with the addition of general education requirements, students will be able to earn the AAS in Auto Collision.

Motion by Ray Noel to accept the Technical Certificate for Auto Collision Structural Repair Technology. Motion seconded by John Jackson. Unanimous. A letter of notification is required by ADHE.

Associate of Applied Science – Auto Collision

Motion by John Jackson to approve the Associate of Applied Science – Auto Collision. Motion seconded by Ruth Ann Ellis. Unanimous. A letter of notification is required by ADHE.

Aviation General

Mrs. Caldwell informed members that a Certificate of Proficiency for Aviation General (AVA 1016) for 16 credits will be offered. ADHE will be notified of the certificate.

ADMINISTRATIVE AFFAIRS

Resolution for Temporary Financing with IBERIABANK

Ryan Bowman, of Friday, Eldredge and Clark, was present to outline the bond procedure for interim financing of the board approved construction project for a new Heath Science Complex. The financing will be split between a USDA loan and funds from the unexpended plant fund of BRTC. It is necessary to issue a Student Fee Revenue Bond for the purpose of providing interim financing for a portion by IBERIABANK of Pocahontas who will purchase the bond at an estimated amount of \$8,250,000.

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The Board's Chair is the authorized signer on behalf of BRTC and will sign the official Bonding Resolution which will be attested by the Secretary of the Board.

Motion by John Jackson that the Board of Trustees of Black River Technical College authorizes the issuance of a student fee revenue bond for the purpose of providing interim financing for a portion of the costs of capital improvements for Black River Technical College; providing for the payment of the principal of and interest on the bond; and prescribing other matters pertaining thereto. Motion seconded by Leo Baltz. Doug Cox abstained from the vote. Unanimous approval by the remaining board members.

FY 15 Operating Budget

Brenda Gillogly presented the Statement of Proposed Summary Budget for fiscal year July 1, 2014 – June 30, 2015. Projected revenues and expenses total \$15,841,898.

Motion by Ruth Ann Ellis that the BRTC Board of Trustees adopt the summary budget for FY15 with adjustments to be made as needed during the fiscal year beginning July 1, 2014 and ending June 30, 2015. Should the Board later approve salary adjustments for BRTC employees, those adjustments will be funded out of the Reserve for Salary Adjustments contained within the Proposed Summary Budget for FY15 to be effective July 1, 2014. Motion seconded by Dr. Paul Baltz. Unanimous.

FY 15 Provision Positions

Motion by Ray Noel that the BRTC Board of Trustees approves the 44 provisional positions authorized for the college in AC~ 6-63-305 for the fiscal year 2014-2015. The College administration will only establish and use positions when funding for such positions are received from outside sources. Motion seconded by Doug Cox. Unanimous.

Employment of Personnel

Motion by John Jackson to adjourn into executive session. Motion seconded by Ray Noel. Unanimous.

Motion by Ruth Ann Ellis to resume regular session. Motion seconded by Dr. Paul Baltz. Unanimous.

Motion by John Jackson that the Board of Trustees of Black River Technical College authorizes the employment of personnel as presented for fiscal year 2014-2015. Motion seconded by Dr. Paul Baltz. Unanimous.

Motion by Ray Noel that BRTC's classified employees receive a 1 percent salary increase with a 3 percent merit bonus. Non-classified employees will receive a 2 percent salary increase with a 2 percent merit bonus. The merit bonuses will be paid on June 19, 2014 for employees in good standing. The salary increases for employees in good standing will be effective July 1, 2014. Motion seconded by John Jackson. Unanimous.

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NEXT MEETING DATE

The next meeting date of the BRTC Board of Trustees is Thursday, June 12, 2014, at 12:30 p.m. in the Gaines Technology Conference Center.

ADJOURNMENT

Motion by John Jackson to adjourn at 5:05 p.m. Motion seconded by Dr. Paul Baltz. Unanimous.



Doug Cox, Secretary

May 22, 2014

Also attending the meeting:

Jessica Bailey
Dina Hufstedler
Donna Statler
Dalton Sullivan of the Pocahontas Star Herald

Patti Blaxton
Regina Moore
Priscilla Stillwell

Bert Clevenger
Ann Savage
Rhonda Stone