



**Board of Trustees Meeting  
Minutes  
Technology Center Conference Room  
June 7, 2013  
12:30 p.m.**

Members present: John R. Jackson, Jr., Sue Gibson, Dr. Paul Baltz, Ray Noel, Michael Dunn, Doug Cox, Leo Baltz and Dr. Wayne Hatcher. Guests present: Angie Caldwell, Dr. Jan Ziegler, Dr. Roger Johnson, Brenda Gillogly, Priscilla Stillwell, Donna Statler, Phillip Dickson, Kimberly Bigger, Alan Haskins and Dalton Sullivan of the Pocahontas Star Herald. Vickie French was present to record the minutes of the meeting.

John Jackson welcomed members and guests to the meeting.

**APPROVAL OF MINUTES**

Motion by Michael Dunn to approve the minutes of the May 2, 2013 board meeting as presented. Motion seconded by Sue Gibson. Unanimous.

**PRESIDENT'S REPORT**

**Health Center Complex**

The Finance/Capital Projects Committee made a recommendation to authorize administration to pursue a USDA fixed rate loan for the purpose of constructing a Health Center Complex on the Pocahontas campus. Approval is needed by the Arkansas Higher Education Coordinating Board which has a special meeting scheduled for Thursday, June 13. Motion by Michael Dunn that the Board of Trustees authorizes the administration to pursue a 30 year fixed rate loan with the USDA for the purpose of constructing a facility to house academic programs pertaining to the Health and Science curriculum at a construction cost of \$10,000,000 plus a contingency of \$1,000,000 for a total not to exceed \$11,000,000. Motion seconded by Dr. Paul Baltz. Unanimous. (Note: The AHECB approved the economically feasible plans for the construction project at the June 13 special meeting.)

**Guns on Campus**

Motion by Sue Gibson that the BRTC Board of Trustees adopts a policy to disallow carrying a concealed handgun by staff/faculty members in the buildings or on the grounds of Black River Technical College at its various locations. This policy shall be in effect from the time Act 226 goes into effect for a period of one year, as specified in Act 226 of the 89<sup>th</sup> General Assembly. The Board of Trustees, by its adoption of this resolution, therefore requires that campus personnel post signage signifying this decision as described in 5-73-306 (19) of Act 226. Motion seconded by Doug Cox. Unanimous. The policy for Guns on Campus must be revisited annually.

## **DEVELOPMENT**

### **Project REACH**

Dr. Jan Ziegler reported on the successful “Arkansas Heritage Month Celebration” held at the Rice-Upshaw and Loony Tavern sites May 17-18, 2013. The event was funded by a grant from the Arkansas Department of Heritage.

### **Arkansas Natural and Cultural Resources Council**

Dr. Ziegler reported that BRTC was awarded \$250,000 by ANCRC for Phase III of Project REACH. Funds will be used to construct a pavilion at the Looney Tavern, conduct a feasibility study to connect the two sites by crossing the Eleven Point River, and for interpretive panels for both sites. BRTC has received awards of \$2,019,000 to date for Project REACH.

### **“2014 Growing Strong Annual Campaign”**

Each received information for the “2014 Growing Strong Annual Campaign” which runs from July 1, 2013 – June 30, 2014. John and Mary Jackson are cochairs of this year’s campaign.

## **STUDENT AFFAIRS**

### **Summer Enrollment Data**

Kimberly Bigger shared official enrollment data for the Summer I session which showed an increase of 21 students from last year for a total of 670 students. Unofficial enrollment for Summer II is currently 491 students, which is an increase from last year. Also provided was enrollment data by counties for both summer terms.

## **FINANCIAL AFFAIRS**

### **Policies and Procedures Updates**

Motion by Doug Cox that the Board of Trustees accepts the updates and addition for the Policies and Procedures Manual as presented by administration. Motion seconded by Dr. Paul Baltz. Unanimous.

### **Revised FY14 Budget**

Brenda Gillogly stated that the official funding forecast for FY14 was released in early May by the Department of Finance and Administration after the close of the 89<sup>th</sup> General Assembly. [The process includes preparing many budget requests by the Finance Office for ADHE for the upcoming new fiscal year. ADHE conducts budget hearings and then present preliminary recommendations to the Legislative Council. The Council’s recommendations are presented to members of the full Legislature, and finally to the Governor for approval. From this process, the Revenue and Stabilization Act (RSA) is passed at the end of each session. RSA is released to BRTC in monthly allotments in amounts corresponding to the state’s total revenue collections.]

With the official funding forecast, BRTC is projected to receive additional state (RSA Base) funding of \$64,112 for FY14.

Workforce 2000 funding is projected to increase by \$288,393 for FY14. [Workforce 2000 Capital Funding was established by Act 1245 of 1991 for the twenty-two vocational-technical schools which converted to technical colleges. Funding was established through a corporate income tax established to assist the technical colleges in their restructuring efforts allowing each to enhance their qualifications for accreditation. Workforce 2000 monies are also released in monthly allotments.]

Motion by Sue Gibson that the Board of Trustees adopts the revised summary budget for FY14 with adjustments to be made as needed during the fiscal year beginning July 1, 2013 and ending June 30, 2014. Motion seconded by Doug Cox. Unanimous.

**OTHER BUSINESS**

Michael Dunn was presented a plaque by John Jackson thanking him for his years of service (1999-2013) as a member of the BRTC Board of Trustees.

John Jackson was presented a plaque by Sue Gibson thanking him for his service (2011-2013) as Chair of the BRTC Board of Trustees. Effective July 1, 2013, the new slate of officers will serve.

**NEXT MEETING DATE**

The next meeting date of the BRTC Board of Trustees is scheduled for Thursday, August 8, 2013, at 12:30 p.m.

**EXECUTIVE SESSION**

Motion by Ray Noel to adjourn into executive session. Motion seconded by Sue Gibson. Unanimous.

Motion by Doug Cox to resume regular session. Motion seconded by Dr. Paul Baltz. Unanimous.

Motion by Sue Gibson to authorize a 2% bonus based on FY13 salaries for all employees who are not on a probationary status to be included in paychecks received by June 28, 2013. Motion seconded by Dr. Paul Baltz. Unanimous.

**ADJOURNMENT**

Motion to adjourn at 3:20 p.m. by Michael Dunn. Motion seconded by Doug Cox. Unanimous.

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Dr. Paul Baltz

June 18, 2013