



**Board of Trustees Meeting
Gaines Technology Center Conference Room
November 6, 2014**

Members present: Sue Gibson, Dr. Paul Baltz, Doug Cox, John Jackson, Ray Noel, Leo Baltz, Ruth Ann Ellis and Dr. Eric Turner. Guests present: Angie Caldwell, Dr. Roger Johnson, Martha Nelson and Karen Liebhaber. Vickie French was present to record the minutes of the meeting.

Sue Gibson welcomed members and guests to the meeting.

APPROVAL OF MINUTES

Motion by John Jackson to approve the minutes of the August 28, 2014 meeting as presented. Motion seconded by Ray Noel. Unanimous.

PRESIDENT'S REPORT

Health Science Complex

Dr. Eric Turner stated the final pour for the concrete pad was completed last Thursday and the steel is arriving. Columns should begin to be erected today and the trusses are here for the second floor. The project is still within budget and on target for completion.

Fire Tower

A ceremonial demolishing of the fire tower was held on October 16th. The College is awaiting approval on the Method of Financing before proceeding; this meeting will be convened on November 17th. Because no funds will be borrowed to complete the project, approval from the ADHE Coordinating Board are unnecessary, so the project approvals should be streamlined.

Barracks

A meeting was held in September with staff members from Senator Boozman's office regarding possible funding sources for the LETA barracks project. Dr. Turner and Steve Shults both felt the primary outcome of the meeting was to think more broadly than only barracks for LETA; serving the broader community and region was paramount. In this vein, Turner and Shults began investigating what other community colleges are doing in terms of programming for emergency preparedness/first responders.

In a coordinated effort between Alan Haskins of Fire Science and Steve Shults, plans are to visit 2-3 community college campuses in Florida and Georgia to obtain first hand perspectives of facilities and programming related to the bundling of the law enforcement and fire science programs together and marketing them as an emergency preparedness training center. Dr. Turner updated the board on the possibility of such an endeavor and the potential for such a program and how it might work over the long term and how this informs the strategic planning to commence next year.

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Policies and Procedures Manual Updates

A summary and explanation of proposed revisions to the Policies and Procedures Manual were presented. Motion by Ray Noel that the Board of Trustees for Black River Technical College accepts the updates and additions for the Policies and Procedures Manual as presented. Motion seconded by Dr. Paul Baltz. Unanimous.

Annual Meeting of College and University Trustees

Trustee members are registered for the annual meeting of College and University Trustees scheduled for December 5th at the Pulaski Technical College Campus Center in North Little Rock. The conference will begin at 9:00 a.m. and conclude by 3:00 p.m. Dr. Turner invited board members to ride with him and plans to leave campus at 6:30 a.m. that morning. Please contact him if you choose to ride with him.

Commencement Speaker

Mr. Mark Nichols will be the commencement speaker for the December 11th graduation ceremony. A former student of BRTC, he completed his engineering degree at the University of Arkansas. Mr. Nichols currently serves as the Traffic Operations Engineer for the City of Jonesboro.

Dalton Sullivan

Dr. Turner stated Dalton Sullivan and his wife, Marilyn, were relocating to Alabama soon. As a token of our appreciation and recognition of the contributions he has made to our community, Mr. Dalton was presented a small gift on behalf of the college.

STUDENT AFFAIRS

Career Coach

Martha Nelson announced Mendi Bowen has joined BRTC as the new Career Coach. Funded through grant funds, Ms. Kildow will be working at Pocahontas High School Mondays-Thursdays and will be on campus on Fridays.

Campus Preview Night

Plans are underway for BRTC's Campus Preview Night scheduled for Thursday, November 13th, which is designed to market our general education transfer programs.

BRTC 2014-12015 Course Catalog

Motion by John Jackson to approve the BRTC 2014-2015 Course Catalog as presented. Motion seconded by Doug Cox. Unanimous.

ACADEMIC AFFAIRS

AAS Business Technology Update

Angie Caldwell informed the board that ADHE and the Coordinating Board approved the separation of BRTC's AAS Business Technology into seven specific AAS degree options. This change will help with reporting to ADHE as well as inform the business department of enrollment in specific majors.

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Aviation Instructor

Mrs. Caldwell stated that the position for an Aviation instructor has been re-advertised.

Associate of Science in Criminal Justice

Dr. Roger Johnson introduced Amy Plaster, Criminal Justice instructor, to members and guests. Mrs. Plaster is instrumental in the development of the new degree plans for the college. Motion by Ruth Ann Ellis to accept the Associate of Science in Criminal Justice degree proposal as presented. Motion seconded by Dr. Paul Baltz.

Associated of Applied Science in Law Enforcement Administration

Motion by Ray Noel to accept the Associate of Applied Science in Law Enforcement Administration proposal as presented. Motion seconded by John Jackson. Unanimous.

Career Counselor

Dr. Johnson stated Neal Harwell has been hired as a Career Counselor with funds from the PACE Grant. The responsibilities and goals of the position are to help students determine "who they are," help students locate resources, assist with job attaining skills, and keep current on labor market trends.

INSTITUTIONAL ADVANCEMENT

21ST Annual IBERIABANK/BRTC Foundation Golf Recap

Karen Liebhaber reported the 21st Annual Golf Tournament has been the most profitable to date. Handouts were provided with detailed information. There was an increase of five in the \$1,000 sponsorship level which provides a scholarship naming opportunity for the business/individual through the proceeds of the tournament.

"Growing Strong 2015" Annual Campaign

Board members received packets for the new campaign which run from July 1, 2014 – June 30, 2015. Currently, the gifts and pledges are more in comparison to last year.

Holocaust Survivor Series

Mrs. Liebhaber reported the Holocaust Survivor Susan Warsinger hosted three presentations to 2,000+ school students and community members during her October 28-29 visit. Sponsoring the event: Mike and Barbara Dunn, First National Bank of Walnut Ridge, Integrity First Bank, Dean and Brenda Gillogly and SEAS funding.

Save the Date

The BRTC Foundation Gala is scheduled for Saturday, March 7, 2015, at Rolling Hills Country Club.

Community College Work\$ will be held on the Pocahontas campus Monday, December 1st, from 9:30 a.m. – 11:00 a.m. in the Conference Center. The event will be held on the Paragould campus Wednesday, December 3rd, from 9:30 a.m. – 11:00 a.m. This is an Arkansas Community Colleges (formally AATYC) initiative to invite political and business leaders across the state to the local community colleges to learn the vital role these institutions have in educating and training citizens and meeting the workforce demands of industry. Plans are for this to become an annual event during the first week of December.

FINANCIAL AFFAIRS

FY13 Audit

The audit for fiscal year July 1, 2012 through June 30, 2013 was released by Arkansas Legislative Audit in September 2014. There were no audit findings. Motion by Doug Cox that the Board of Trustees of Black River Technical College accepts the audit for fiscal year 2013 as filed with the Legislative Joint Auditing Committee. Motion seconded by Dr. Paul Baltz. Unanimous.

FY15 Operating E & G – Fund 1 Budget and Actual

Betty White provided comparison data for the Operating E & G funds for 9/30/2013 to 9/30/14.

FY15 Auxiliary – Fund 3 Comparative Statement of Revenues and Expenses

Mrs. White also provided comparison data for the Auxiliary funds for 9/30/2013 to 9/30/2014.

OTHER BUSINESS

Meeting Dates


Thursday, February 5, 2015
Thursday, May 14, 2015
Thursday, August 6, 2015
Thursday, November 5, 2015

Upcoming Events

Law Enforcement Graduation – Friday, November 14th - 1:00 p.m.
BRTC Talent Show – Thursday, November 20th – 6:00 p.m.
Respiratory Care Pinning and Graduation – Monday, December 8th – 6:00 p.m.
PN/RN Pinning and Graduation – Tuesday, December 9th – 6:00 p.m.
BRTC Graduation – Thursday, December 11th – 7:00 p.m.
Semester-end Potluck and Mary Sallee Single Parent Scholarship Auction – Friday, December 12th – 11:00 a.m.

ADJOURNMENT

Motion by Doug Cox to adjourn at 1:45 p.m. Motion seconded by Ruth Ann Ellis. Unanimous.



Doug Cox, Secretary

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Others attending the meeting:

Phillip Dickson

Amber Green

Regina Moore

Priscilla Stillwell

Dalton Sullivan of the Pocahontas *Star Herald*

Amanda Dobbs

Janna Guthrey

Amy Plaster

Rhonda Stone

Julie Edington

Tonya Hankins

Ann Savage

Betty White